



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

SACHI A. HAMAI  
Interim Chief Executive Officer

May 26, 2015

To: Supervisor Michael D. Antonovich, Mayor  
Supervisor Hilda Solis  
Supervisor Mark Ridley-Thomas  
Supervisor Sheila Kuehl  
Supervisor Don Knabe

From: Sachi Hamai  
Interim Chief Executive Officer

Board of Supervisors  
HILDA L. SOLIS  
First District

MARK RIDLEY-THOMAS  
Second District

SHEILA KUEHL  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **COUNTY DEFERRED ACTION TASK FORCE REPORT ON EFFORTS TO SUPPORT IMPLEMENTATION OF THE NOVEMBER 2014 PRESIDENTIAL EXECUTIVE ORDER (ITEM NO. 10 OF FEBRUARY 24, 2015)**

On February 24, 2015, a motion by Supervisors Solis and Kuehl directed the Interim Chief Executive Officer (CEO) to establish a County Deferred Action Task Force under the Chief Executive Office to develop a plan for optimal implementation of the Obama Administration's Executive Action by the County's relevant Departments, including but not limited to the Registrar-Recorder/County Clerk, Consumer and Business Affairs, Parks and Recreation, Community and Senior Services, Health Services, Public Library, the District Attorney Consumer Fraud Division and Assessor; and report back in writing to the Board within 30 days on the findings of the County Deferred Action Task Force.

An amendment by Supervisor Knabe further instructed the Interim CEO that any such plan developed by the County Deferred Action Task Force (Task Force) should be implemented via Board action and in consideration of all legal and budgetary issues currently being addressed by the Administration.

On March 24, 2015, the Interim CEO requested an extension until May 26, 2015 to allow the Task Force sufficient time to complete its report.

In response to the Board motion, the attached report, Attachment A, details the actions and recommendations of the Task Force regarding how the County can optimally assist with the implementation of the President's November 2014 Executive Order. Below is a summary of Task Force efforts and recommendations.

*"To Enrich Lives Through Effective And Caring Service"*

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***Deferred Action Task Force Efforts***

Pursuant to the Board's directive, this Office established the Deferred Action Task Force consisting of the following Departments:

Alternate Public Defender	Arts Commission	Assessor's Office
Chief Executive Office	Chief Information Officer	Children and Family Services
Community and Senior Services	Consumer and Business Affairs	District Attorney
Health Services	Internal Services	Mental Health
Office of Education	Parks and Recreation	Probation
Public Health	Public Defender	Public Social Services
Public Library	Registrar-Recorder	Treasurer Tax Collector

In addition, several community organizations were invited to attend the Task Force meetings to provide background and technical assistance. Efforts conducted by the Task Force included:

- Conducting a scan of national best practices and state legislative to better understand how other jurisdictions had chosen to assist immigrant populations.
- Identifying existing departmental outreach efforts and contacts with undocumented individuals;
- Discussing innovative and proven practices for assisting immigrant populations;
- Meeting with external stakeholders to understand their efforts and maximize leveraging opportunities;
- Identifying department actions that can increase outreach and reduce immigration fraud;
- Developing departmental action plans detailing 1) current/proposed outreach and awareness efforts and 2) services and resource available to assist individuals seeking relief provided by the Executive Order; and

Based on the aforementioned efforts, two goals were identified to guide the Task Force's deliberations and structure its recommendations. The two goals were to 1) increase Awareness of Executive Action programs, potential immigration service fraud, and potential eligibility for new services/benefits; and 2) Provide assistance with physical presence requirements; identify establishment and relationship requirements, educational requirements, and criminal offenses

### ***Deferred Action Task Force Recommendations***

As a result of the efforts and goals outlined above, the Task Force recommends implementation of the following using existing budget resources:

1. Implement outreach and awareness campaign outlined by the Task Force
2. Implement targeted fraud prevention campaign
3. Implement application assistance effort, which will include development of a referral process to guide individuals to those services and information
4. Implement a set of measures to track the effectiveness of the recommended outreach and service efforts.

If the Task Force receives direction from the Board to continue its efforts, next steps would include:

- Development of website/link specifications and scripts for both DACA/DAPA site as well as departmental sites;
- Development and coordination of training for select County staff;
- Script development for County telephonic communication effort;
- Finalization of joint efforts with external partners, including consistent messaging; and
- Development of documents, pamphlets, and posters in preparation for printing

If you have any questions or need additional information, please contact me, or your staff may contact Cheri Thomas at (213) 974-4603, or via e-mail at [cthomas@ceo.lacounty.gov](mailto:cthomas@ceo.lacounty.gov).

SH:JJ

CT:VH:km

c: Executive Office, Board of Supervisors  
Alternate Public Defender  
Arts Commission  
Assessor's Office  
Chief Information Officer  
Child Support Services  
Children and Family Services  
Community and Senior Services  
Consumer and Business Affairs  
District Attorney  
Health Services  
Internal Services

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Mental Health  
Parks & Recreation  
Probation  
Public Defender  
Public Health  
Public Library  
Public Social Services  
Registrar-Recorder  
Treasurer Tax Collector



# County Deferred Action Task Force Report

COUNTY OF LOS ANGELES

May 2015

# County Deferred Action Task Force Report

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# County Deferred Action Task Force Report

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## Introduction

### BACKGROUND INFORMATION

This report details the work of the County Deferred Action Task Force (Task Force) and their charge to provide specific recommendations to the Board of Supervisors to assist in the optimal implementation of the President's November 2014 Executive Order.

On February 24, 2015, a motion by Supervisors Hilda Solis and Sheila Kuehl directed the Interim Chief Executive Officer (CEO) to establish a County Deferred Action Task Force under the Chief Executive Office to develop a plan for optimal implementation of the Obama Administration's Executive Action by the County's relevant Departments, including but not limited to the Registrar-Recorder/County Clerk, Consumer and Business Affairs, Parks and Recreation, Community and Senior Services, Health Services, Public Library, the District Attorney Consumer Fraud Division and Assessor; and report back in writing to the Board within 30 days on the findings of the County Deferred Action Task Force.

An amendment by Supervisor Don Knabe further instructed the Interim CEO that any such plan developed by the County Deferred Action Task Force should be implemented via Board action and in consideration of all legal and budgetary issues currently being addressed by the Administration.

On March 24, 2015, the Interim CEO requested an extension until May 26, 2015, to allow the newly formed Task Force sufficient time to complete its report.

### *November 2014 Presidential Executive Order*

In November 2014, President Obama announced an executive order intended to provide relief from deportation for millions of undocumented immigrants across the Country. In California, it is estimated that over 1.5 million immigrants may be eligible for relief under the executive order<sup>1</sup> and over 500,000 of those individuals reside in the County of Los Angeles.<sup>2</sup>

Specifically, the President's November Executive Order:

- Expanded the population eligible for the Deferred Action for Childhood Arrivals (DACA) program to people of any current age who entered the United States before the age of 16 and lived in the United States continuously since January 1, 2010, and extended the period of DACA and work authorization from two years to three years;
- Allowed parents of U.S. citizens and lawful permanent residents to request a deferred

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<sup>1</sup> <http://www.migrationpolicy.org/data/Unauthorized-immigrant-population/state/CA>

<sup>2</sup> <http://www.migrationpolicy.org/data/Unauthorized-immigrant-population/county/6037>

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action and employment authorization for three years, provided they have lived in the U.S. continuously since January 1, 2010, and pass a required background check. This program is known as the Deferred Action for Parents of American and Lawful Permanent Residents Program (DAPA); and

- Expanded the use of provisional waivers of unlawful presence to include the spouses and sons and daughters of lawful permanent residents and the sons and daughters of U.S. citizens.

The Executive Order will defer deportation for a period of three years for DACA and DAPA recipients. However, it does not place recipients on a path to citizenship. Other executive or legislative actions will be necessary to extend or expand the temporary relief provided to DACA and DAPA recipients.

In February 2015, a federal court halted the implementation of the Executive Order. There are efforts to appeal this ruling. While legal efforts move through the court system, governmental jurisdictions have used this time to increase their awareness efforts and assist individuals who may wish to apply for relief if the appeal proceedings are favorable to the President's Executive Order.

### *DACA/DAPA Related Legislative Activity*

Several immigrant-related bills as well as a budget proposal by the governor have been introduced in the State Legislature that would provide funding and new services to assist undocumented individuals. Those actions include:

- **SB 4 (Lara):** This bill would extend Medi-Cal coverage and Covered California health plans to undocumented immigrants who are income-eligible. The bill would further require the State to seek a federal waiver to include undocumented immigrants in Covered California health plans.
- **SB 10 (Lara):** This bill would establish the Office of New Americans in the Governor's Office for the purposes of, among other things, coordinating an ongoing multiagency, multi-sector, public and private effort to provide information and services to new Americans. The proposed office would oversee the creation of a statewide plan for the coordination and implementation of any presidential executive action on immigration reform or federal comprehensive immigration reform.
- **AB 60 (Gonzales):** This bill would prohibit attorneys and consultants from demanding advance payments for services related to a pending immigration reform act, such as President Obama's executive actions. It also requires service providers to furnish a toll-free number 800 number that can be called to report the practitioner to the State Bar of California in cases of fraud.
- **AB1343 (Thurmond):** This bill would require defense counsels to provide accurate and affirmative advice and defense against consequences such as deportation, detention and citizenship eligibility. Both the prosecution and defense must contemplate immigration consequences in order to reach a just and fair resolution.
- **Governor's Budget:** The Governor proposed \$5 million for Fiscal Year 2015-2016 to

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nonprofit agencies to provide education, outreach and application assistance for both documented and undocumented immigrants eligible for citizenship or administrative relief.

### *National Best Practices Review*

A scan of immigrant assistance efforts across the nation was conducted to guide the work of the Task Force and to determine any applicability to the County. Efforts identified ranged from the creation of immigrant affairs offices, to increased criminal defense staffing, to direct funding of community immigrant outreach programs. Below are examples of efforts currently in place:

<b>New York State Office of New Americans</b>	Established in 2012, the office assists newcomers to New York to ensure their ability to fully participate in civic and economic life. Twenty-seven neighborhood-based centers have been established where newcomers can access services intended to support their integration into community life.
<b>City of New York Mayor's Office of Immigrant Affairs</b>	Established in 2003, the office promotes the well-being of immigrant communities by recommending policies and programs that facilitate the successful integration of immigrants into New York City civic, economic and cultural life. The office assists immigrants by identifying which city services they can access and identifies community organizations that can assist with immigration services.
<b>San Francisco Office of Civic Engagement &amp; Immigrant Affairs</b>	<p>Established in 2008, the office promotes civic participation and inclusive policies to improve the lives of San Francisco's residents, particularly immigrants, newcomers, underserved and vulnerable communities. The office seeks to bridge cultural, linguistic and economic barriers to ensure that residents have equal access to city services and opportunities to participate and contribute in meaningful ways to the success of the community and to the city.</p> <p>The Office recently released a Request For Proposal in the amount of \$500,000 to fund legal assistance for applicants applying for DACA/DAPA relief.</p>
<b>County of Alameda</b>	In January 2014, the Alameda County Public Defender's Office hired a full-time immigration expert attorney. The attorney represents noncitizen clients in removal proceedings in immigration courts and helps them obtain lawful permanent resident status. The attorney also provides technical assistance to deputy public defenders with criminal cases with complicated immigration implications.
<b>County of Santa Clara</b>	<p>In October 2014, the County of Santa Clara provided funding for an in-house immigration expert within the Public Defender's Office. This attorney provides training for public defenders, fields complex legal inquiries from colleagues and also represents defendants in criminal matters.</p> <p>In February 2015, the County of Santa Clara Board of Supervisors</p>

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	provided \$1.8 million to be used by nonprofit agencies that provide immigration services to county residents applying for DACA/DAPA relief.
<b>City of Los Angeles Mayor's Office of Immigrant Affairs</b>	Established in 2013, the office creates programs and initiatives to support immigrant integration into the City of Los Angeles through the coordination of city services, outreach and legislative advocacy.

### Deferred Action Task Force Efforts

Pursuant to the Board's directive, the Interim CEO established the Deferred Action Task Force consisting of the following Departments:

Alternate Public Defender	Arts Commission	Assessor's Office
Chief Executive Office	Chief Information Officer	Children and Family Services
Community and Senior Services	Consumer and Business Affairs	District Attorney
Health Services	Internal Services	Mental Health
Office of Education	Parks and Recreation	Probation
Public Health	Public Defender	Public Social Services
Public Library	Registrar-Recorder	Treasurer Tax Collector

In addition, several community organizations were invited to attend Task Force meetings to provide background and technical assistance. They included the Central American Resource Center (CARECEN), Advancing Justice, National Immigration Legal Center (NILC) and the California Community Foundation (CCF).

The initial Task Force meeting was held on March 5, 2015, with subsequent meetings held on March 18<sup>th</sup> and April 8<sup>th</sup>. The meetings provided an opportunity for members to discuss existing efforts and potential new opportunities to assist immigrant populations. The Task Force also met with external organizations to understand their efforts, maximize the leveraging of limited resources and align outreach messaging where possible. Some of those organizations included CCF, Coalition for Humane Immigrant Rights Los Angeles (CHIRLA) and the Los Angeles County Bar Association (LACBA)

#### *Existing County Immigrant-Related Efforts*

In reviewing the County Departments existing efforts to support/assist the immigrant populations, the County has participated in previous efforts to increase participation among residents in citizenship and deportation relief efforts and has several ongoing efforts in place to provide assistance with immigrant/citizenship-related issues and inquiries. Noted below are some of those efforts:

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- The Public Defender and Alternate Public Defender currently provide legal advice to their undocumented clients regarding immigration consequences in criminal proceedings.
- Community and Senior Services (CSS) has been instrumental in providing information and outreach to undocumented immigrants seeking assistance with the President's 2012 DACA Executive Order and AB60 which allowed individuals to apply for a California Driver's License beginning in 2015.
- The Department of Consumer and Business Affairs and District Attorney's Office have long investigated and prosecuted fraud complaints perpetrated against immigrant populations in the County. Their efforts have ensured that undocumented immigrants have a reliable and trusted source to assist them with potentially fraudulent activity.
- The County Public Library partners with both governmental and non-profit organizations to provide educational programs to individuals seeking assistance with immigration related issues. They maintain a citizenship website which assists individuals with their naturalization efforts.
- The Public Defender maintains one attorney experienced in immigration law who provides training to staff attorneys on current immigration law. The department also assists clients with various legal proceedings, including Proposition 47, which reduces some felonies to misdemeanor, increasing eligibility for some individuals seeking DACA/DAPA relief.

Based on the identified existing efforts mentioned above, the feedback provided by Task Force members, and information from community organizations, the following two goals were identified to guide the Task Force's deliberations and structure its recommendations: :

**Goal #1: Increase Awareness of**

- DACA and DAPA Programs
- Potential Fraud
- Potential Eligibility for New Services/Benefits

**Goal #2: Provide Directions to Access Appropriate Resources**

- Assistance with DACA/DAPA physical presence requirements
- Assistance with Identity Establishment and Relationship requirements
- Assistance with Educational requirements
- Assistance with Criminal offenses

The Task Force then identified and considered several strategies believed to be useful in achieving its goals. Some of the strategies include:

- Consistent messaging from all departments, staff and outreach mediums.
- Development and use of social media platforms and websites
- Press, television and radio campaigns
- Targeted staff trainings
- Direct staff outreach to undocumented populations
- Production of pamphlets, brochures and posters
- Participation in outreach efforts such as community meetings, fairs and events

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Based on the aforementioned goals and strategies, Task Force members were asked to determine what actions they could carry out to support awareness, prevent fraud and assist DACA/DAPA applicants. Each department provided an action plan which detailed their 1) current/proposed outreach and awareness efforts and 2) services and resources to assist with implementing DACA/DAPA. The Action Plans became the basis for the recommendations noted below and Attachment B provides additional information on those plans.

## Deferred Action Task Force Recommended Actions

Based on survey results and Action Plans provided by Task Force members, a review of current and previous County immigration-related efforts and a review of best practices, the Task Force has developed recommendations to assist with the optimal implementation of the President's November 2014 Executive Order following resolution of the pending legal challenges. Task Force departments are prepared to implement the following recommendations within their current allocated resources:

### Recommendation #1- Implement Outreach and Awareness Campaign outlined below:

1. The County will develop consistent messages to be used across all Task Force member websites and links, public service announcements and printed materials. External partners will be consulted to ensure consistency in messaging across sectors.
2. Select departmental staff will be identified and trained on basic DACA/DAPA information in order to better service community residents and to alert them of potential fraud (**CCF has identified community partners who will provide training to County staff. This training will be complemented by Fraud Prevention Training conducted by the Department of Consumer and Business Affairs [DCBA].**)
3. The CEO will develop and launch a DACA/DAPA website with functionality on both computers and mobile devices, which will link to all Task Force member websites. Consideration will be given to Spanish being the default language of the website with translation functionality into English, Korean and Chinese.
4. Task Force departments will develop a website link or webpage(s) for site visitors to obtain information about their DACA/DAPA services available through the County.
5. A County DACA/DAPA resource documents will be developed for use by 211 operators to assist with callers seeking immigration information.
6. The Task Force will create television, radio and print media to increase communication of assistance efforts.
7. Where possible, Task Force members will conduct targeted outreach to potential DACA/DAPA applicants using department-specific databases.
8. Select Task Force departments will participate in fairs, workshops and meetings held to increase awareness of DACA/DAPA and of County services available to assist applicants.
9. The Task Force will develop a referral process to assist individuals requiring legal information or guidance. The referral process will be accessible electronically and telephonically through a toll-free number.

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## Recommendation #2 – Implement Targeted DACA/DAPA Fraud Prevention Campaign and Prosecution

As a result of the national attention given to the President’s Executive Order, there has been an increase in the number of immigration fraud complaints filed with DCBA. In 2013, DCBA received 48 immigration complaints. In 2014, the number of complaints increased to 80. 41 Complaints have already been made in the first four months of 2015. To combat this uptick in immigration fraud complaints, the Task Force recommends the following:

1. The Department of Consumer Business Affairs (DCBA) will:
  - a. Develop a fraud prevention information and resource brochure specifically for DACA/DAPA applicants, and disseminate this brochure at all Task Force members’ office locations and outreach events in multiple languages;
  - b. Use its Outreach Unit to disseminate information about immigration fraud at presentations, workshops and community events;
  - c. Use existing social media tools to communicate messages designed to educate County residents about potential DACA/DAPA fraud;
  - d. Provide immigration fraud identification training to Task Force departments to ensure staff is aware of potential fraud risks;
  - e. Serve as the centralized fraud reporting agency for all Task Force departments. DCBA will accept immigration fraud complaints online and in person. DCBA will investigate consumer complaints alleging immigration fraud, and will refer appropriate cases to prosecuting agencies for prosecution; and
  - f. Continue to participate on the Unlawful Practice of Immigration Law Task Force (UPIL), meeting regularly to discuss immigration services fraud complaints and the investigation of cases.
2. The Los Angeles District Attorney’s Office - Consumer Protection Division (LADA-CPD) will:
  - a. Offer assistance and guidance regarding immigrant consumer fraud and the unlawful practice of immigration law to the LADA trial divisions;
  - b. Continue to participate on the UPIL, meeting regularly to discuss immigration services fraud complaints and lead efforts to prosecute cases; and
  - c. Continue to participate in outreach and educational programs/events with a focus on crime/fraud prevention, crime reporting and the strengthening of relationships and communication with the community.

## Recommendation #3 – Implement DACA/DAPA Application Assistance Efforts

The Task Force identified several County departments that can provide documentation or counsel to assist DACA/DAPA applicants with establishing eligibility or mitigating criminal issues. As a result, the Task Force recommends the following:

- *Assist with Physical Presence Requirement* – The following departments will make available

# County Deferred Action Task Force Report

documents that assist DACA/DAPA applicants with demonstrating their continuous stay in the country:

Public Library	Public Health	Health Services	Office of Education
Community and Senior Services		Public Social Services	Child Support Services

- *Assist with Identity and Relationship Requirement* - The following departments will make available documents that assist DACA/DAPA applicants with demonstrating their identity and/or relationship to a U.S. Citizen or lawful permanent resident:

Child Support Services	Children and Family Services	Health Services
Office of Education	Public Health	Public Library
Public Social Services	Registrar-Recorder	Treasurer Tax Collector

- *Assist with Educational Requirement* - The County Office of Education (LACOE) will provide educational records for students who are enrolled in or attended a school run by the Office, including Juvenile Court Schools, County Community Schools, Los Angeles County High School for the Arts and International Polytechnic High School. Other educational records must be requested from the school district of residence.
- *Establish Legal Advice Review and Referral Process* - The County will partner with the Los Angeles County Bar Association (LACBA) to develop a referral process for individuals seeking legal assistance with their DACA/DAPA application. The referral process will ensure that individuals receive credible legal advice and connections to attorneys trained in immigration law.

## Recommendation #4 - Implement Measures to Determine the Effectiveness of the Task Force's Recommendations

To determine the impact of the County's efforts, the Task Force recommends a number of outcomes to be tracked. While there may be no way to determine if applicants are approved for DACA/DAPA relief, the effectiveness of outreach can be determined by tracking the following:

- The number of individuals accessing County electronic and telephonic services;
- The participation of Task Force departments in DACA/DAPA related fairs, workshops, meetings and presentation;
- The number of increased fraud complaints and prosecutions; and
- The number of approved DACA/DAPA individuals who receive full-scope Medi-Cal.

### Other Issues for Considerations with Cost Implications

#### *Department Workload Demands*

Task Force members identified issues that may result in increased workload demands.

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While most departments did not anticipate significant increases in workloads, some justified being mentioned include:

- Instances of immigration fraud are anticipated to increase once DACA/DAPA are implemented. Both DCBA and the LADA noted possible increases in workload as a result of a rise in fraud reporting and prosecution.
- The Registrar-Recorder noted possible workload increases on counter staff as applicants seek out information about vital records.
- The Departments of Public Social Services, Health Services, Public Health and Mental Health noted the possible increases in client services as DACA/DAPA applicants are approved for deferred action and become eligible for full-scope Medi-Cal. While most of the additional expense would be offset by federal and state funding, there may be some associated County costs.

### *Additional Department Efforts*

Task Force members also noted opportunities to expand outreach beyond those noted in the recommendations. Noted below are those opportunities in the event additional funds were available.

Department	DACA/DAPA Support Description	Cost
Chief Executive Office	Development, printing and dissemination of awareness materials and maintenance of proposed website and hotline number	\$75,000
Community and Seniors Services	Designation of facility space and staff to coordinate DACA/DAPA outreach	\$600,000
Consumer and Business Affairs	Increase staff participation in fraud prevention workshops and fairs, and the development of electronic assistance mediums	\$142,000
Office of the Public Defender	Use of new staff to provide assistance with post-conviction relief cases for clients with closed criminal cases.	\$364,000
Parks and Recreation	Purchase and installation of computer, printing and networking equipment for use by community members, agencies and immigration attorneys to assist with DACA/DAPA at nineteen parks.	\$250,000 (\$50,000 are ongoing costs)
Public Library	Development of outreach efforts and designation of facilities and staff to assist with outreach efforts.	\$1,300,000
<b>Total</b>		<b>\$2,731,000</b>

## Closing

This report has provided background on the President's November Executive Order, information on related legislative activity, a review of best practices in other municipalities, and recommendations for a plan for optimal implementation of the Obama Administration's Executive Action for the Board's consideration. It is important

## County Deferred Action Task Force Report

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to note that the outcome of the efforts to appeal the federal court ruling to halt the implementation of the Executive Order are yet to be determined. If the Task Force receives direction from the Board to continue its efforts, next steps would include:

- Development of website/link specifications and scripts for both DACA/DAPA site as well as departmental sites;
- Development and coordination of training for select County staff;
- Script development for County telephonic communication effort;
- Finalization of joint efforts with external partners, including consistent messaging; and
- Development of documents, pamphlets, and posters in preparation for printing.

This report is respectfully submitted for the Board's consideration.

## Departmental Efforts to Support DACA/DAPA Implementation

Task Force departments were tasked with developing departmental action plans detailing their planned outreach efforts to support the implementation of DACA and DAPA. Planned outreach efforts that were identified by most, if not all, departments include:

- Development of DACA/DAPA website and/or link to County DACA/DAPA website;
- Utilization of Social Media. e.g., Twitter and Facebook;
- Outreach through normal staff interaction with undocumented population;
- Distribution of pamphlets and/or display of posters at public service counters, waiting rooms, and public spaces;
- Outreach at fairs, festivals, sporting events, churches, schools, and community events; and
- Making available meeting or conference room space for community organizations to provide training, hold meetings/special events, or provide direct services.

Additional efforts identified by departments to support the implementation of DACA/DAPA are listed below.

### Alternative Public Defender:

- Utilize quarterly newsletter called "First Line of Defense" and APD SharePoint to educate employees.
- Continue to advise undocumented clients on immigration consequences regarding their criminal case. DACA/DAPA informational sheet in appropriate language could be provided.
- Provide in-depth, continuous training to attorneys on immigration consequences.

### Arts Commission:

- Targeted email communications to over 400 nonprofit arts organizations and over 10,000 subscriber of LA Culture Net
- Outreach at JAM Sessions, sponsored by the Ford Theatre Foundation, in Watts, San Fernando and Newhall now through November 2015. JAM Sessions are an interactive series that invites community members to the stage with the artists and each other to dance to the beat, play a new instrument and experience something unexpected.

### Child Support Services:

- Share information and updates with 1,500 employees through the employee newsletter and department intranet, MyCSSD,
- Share relevant information through e-communications with the Department's community organization partners and other government agencies
- Provide information at in-service trainings for the staffs of key community organizations like AltaMed, WorkSource Centers, Chinatown Service Center, Head Start, Los Angeles Office of Education, Los Angeles Unified School District, Glendale Community College, Volunteers of America and many more organizations
- Work with print and broadcast media in Los Angeles including Spanish-language television stations KMEX-TV and Telemundo and outlets in the Armenian and Asian Pacific American communities.

**Children and Family Services:**

- Develop For your Information (FYI) on DACA/DAPA basics to identify and know how to refer eligible individuals to community agencies and distribute to over 4,000 Children's Social Workers and Supervising Children's Social Workers.
- Train between 1400 - 2100 staff on DACA/DAPA that will most likely service undocumented population.

**Community and Senior Services:**

- In-house staff to be available to conduct community workshops/presentation and train staff on various immigration services.
- Utilize community centers' registration system to assist DACA/DAPA applicants prove residency.

**Consumer and Business Affairs:**

- Participate in community town halls and various speaking engagements to alert consumers as to common immigration fraud schemes and DACA/DAPA information.
- Develop an immigration services fraud tip sheet specific to DACA/DAPA to disseminate.
- Create a resources referral sheet and PowerPoint for those looking for help in completing appropriate paperwork and determining eligibility under the President's Executive Action.
- Launch a concerted immigration fraud media strategy, using social media and any public service announcements or advertising needed to alert vulnerable populations.
- Coordinate and implement town halls for the affected communities so that the immigrant population receives education about common scams and how to avoid them, as well as information about where to go for assistance in filling out paperwork.
- Coordinate and host a series of trainings for non-profit organizations on the Immigration Consultants Act (ICA). These trainings will inform organizations dealing with the immigrant community as to what constitutes immigration services fraud under the ICA.
- Outreach to the small business community to educate them on the Executive Action and provide information to those business who may have impacted employees.
- Work with local news media outlets to leverage Immigration Fraud Awareness campaign and advertise DACA/DAPA information.
- Serve as the central reporting agency for any consumer complaints in Los Angeles County related to immigration services fraud.

**District Attorney:**

- Update the LADA Unauthorized Practice of Law Manual for Prosecutors, the LADA Unauthorized Practice of Law Manual for the Public and the LADA consumer protection pamphlets regarding the unauthorized practice of immigration law and consumer fraud.
- Create a speakers' outreach bureau and coordinate and/or participate in fraud prevention events to educate the public and stakeholders regarding fraud prevention, crime reporting, case investigation and prosecution.
- Educate the public and stakeholders as to the prevention, reporting, investigation and prosecution of consumer fraud and crimes related to DACA/DAPA and the unlawful practice of immigration law.

**Health Services:**

- Provide DACA/DAPA information to patients and family during patient financial screening.
- Place DACA/DAPA information on outbound messages while patients are waiting to schedule an appointment on the phone.
- Distribute DACA/DAPA information to contracted community partner private not for profit clinics.

**Mental Health:**

- Partner with Univision to educate public on mental health issues and DACA/DAPA.
- Work with Armenian and Russian local cable television stations to run PSA's in those languages.
- Train community workers, peer advocates, Promotores/Mental Health Promoters, and Mental Health Services Coordinators to share DACA/DAPA information.
- Train clinical field teams who provide emergency and homeless outreach services to immigrant populations to disseminate DACA/DAPA information.
- Distribute information at approximately 300 contracted outpatient clinics.

**Office of Education:**

- Provide information in quarterly issues of LACOE's Schools on Point e-newsletter, Channels E-newsletter, Head Start newsletter for services providers
- Email DACA/DAPOA information to district superintendents and administrators to introduce and update students/families served by Juvenile Court Schools, County Community Schools, Special Education and two specialized high schools.

**Parks and Recreation:**

- Train staff to provide DACA/DAPA informational pamphlets/flyers and listing of resources on who can provide assistance.
- Provide listings of planned special events to nonprofit agencies/immigration attorneys so they can provide DACA/DAPA information at the events.

**Probation:**

- Train Deputy Probation Officers to provide DACA/DAPA information.

**Public Defender:**

- Provide and facilitate DACA/DAPA external communications with other County departments and outside immigration advocacy groups.
- Educate and inform deputy public defenders, paralegals, social workers and all other staff members on DACA/DAPA legal issues/developments through the use of webinars, bi-monthly newsletter, emails, intranet, and Public Defender Portal.
- Provide information to clients about the impact a conviction to the pending charges or proposed disposition would have on the client's DACA or DAPA eligibility.
- Provide trainings to the public and other service providers on the impact criminal convictions may have on a person's eligibility for DACA and DAPA.
- Continue to train legal staff to evaluate the potential immigration impact on a client's eligibility for DACA/DAPA, including benefits of post-conviction relief on requalifying.

## Public Health:

- Include information in *Rx for Prevention*, a bimonthly DPH publication that encourages clinical providers to implement preventive strategies into their everyday practice.
- Include information in *The Voice*, a bimonthly DPH e-mail publication that alerts DPH's nearly 4,000 member staff of key projects and initiatives that may impact their work.
- Provide DACA/DAPA information via the following engagements:
  - Home visits: Nursing staff that visit homes for DPH special programs, such as the Nurse Family Partnership that visit pregnant and postnatal women or Community Health Workers that deliver Tuberculosis medication through the Directly Observed Therapy program across LA County.
  - Housing, restaurant, and other inspections: Environmental Health Specialists that visit residences and businesses across LA County to investigate reports of rodents and vectors as well for permitting and licensing-related reasons.
  - Contact investigations: Public Health Nurses and Public Health Investigators that must investigate new cases of reportable disease to alert them of their diagnosis or exposure and prevent the spread to others (e.g. Tuberculosis (TB), Human Immunodeficiency Virus (HIV), syphilis)
  - Provision of health education services at local Latin American consulates: Community Worker provides health information and referrals.
  - Phone line operators: DPH employees answer phone lines on various topics, including staff from the Division of HIV and STD programs and the Office of Women's Health.
  - Speakers' Bureau and other speaking engagements: DPH employees, such as Public Health Nurses and Health Educators, fulfill speaking requests that come from community based settings such as schools and senior center.
  - Contracted vendors that enroll clients into health care programs or provide direct services: Providers that help individuals and families navigate current health care options, including specialty services such as those related to the Affordable Care Act, substance abuse, HIV, chronic disease, and child health and disability. Direct service providers such as dental health clinics.
  - Locations where Speakers' Bureau and other speaking engagements take place:
    - DPH staff can provide DACA/DAPA educational materials to agencies that request speakers for their community based settings throughout LA County (e.g. schools, faith based organizations and senior centers).
    - Locations of contracted vendor agencies: DPH staff can provide DACA/DAPA educational materials to agencies their contracted vendors housed at community based settings throughout LA County.
  - Public Health Expo: An event to highlight Public Health Week during the first full week of April. External organizations are invited to participate and provide information to attendees, including DACA/DAPA content experts.
  - Mes de la Salud: Health fair co-sponsored by the Consulate General of Mexico and the Department of Public Health. External organizations are invited to participate and provide information to attendees, including DACA/DAPA content experts.

## Public Library:

- Partner with various community agencies that provide services to immigrant populations to provide DACA/DAPA information.
- Utilize 86 library locations as Information Centers; trained Library staff would answer basic questions regarding DACA/DAPA and make proper referrals to vetted agencies.

**Public Social Services:**

- Provide information on potential DAPA/DACA eligibility for DPSS' Medi-Cal (MC), In-Home Supportive Services (IHSS), and Cash Assistance for Permanent Immigrant (CAPI) programs. In addition, information on how DPSS can assist in providing documents needed for the DAPA/DACA process, and links to County and/or community DAPA/DACA information.
- Use administrative data to identify undocumented individuals who may benefit from DAPA/DACA information and send targeted mailings informing them of this effort.
- Assist DAPA/DACA applicants known to DPSS by providing documentation of residency, relationship and identification, which are all key requirements to establishing DAPA/DACA.
- Include informational flyer in the annual benefits renewal packets and to individuals applying through outreach efforts or in person at local offices.
- Engage network of community partners and advocates to share DPSS and County information about DAPA/DACA.
- Participate in County training efforts to ensure DPSS staff has an overview of DAPA/DACA and reinforce overview training with DPSS Newsletter articles, Program Newsletters, and Department Head notices.

**Registrar-Recorder/County Clerk:**

- Supply one-pagers related to vital records and real property records that can be used to inform and educate the undocumented population about record resources.
- Provide DACA/DAPA information at our main building where clerks come into contact with immigrant populations on a regular basis. (AVG of 2,500 requests for vital records daily).
- Supply other county departments and organizations with resource sheets filled with information on how to obtain vital records that can help county residents prove physical presence.